LITCHFIELD PARK DISTRICT

Meeting Minutes

Regular monthly Meeting on November 6th, 2024

7:00 PM REGULARLY SCHEDULED MONTHLY MEETING OF THE BOARD OF COMMISSIONERS for the Litchfield Park District, 1100 South State St. in Litchfield, IL, called to order by President Jeff Heyen.

Roll Call: Jeff Heyen_	Katie Cross	Brian Kulick	Sherry Bergschneider	Kaitlin Fenton
Christopher Bates	Blake Middleton_			

A motion to accept the minutes from the October 2nd, 2024 meeting.

A motion was made by Brian Kulick to accept the minutes. It was seconded by Blake Middleton. The motion carried.

A motion to accept all financial reports for October 31st, 2024.

Monthly Balances
Cash Receipts Deposit Detail
Cash Disbursements/Bills
Monthly & YTD Profit & Loss
Profit Loss Between Fiscal Years

A motion was made by Brian Kulick and seconded by Kaitlyn Fenton. The motion carried.

Committee Reports

Park Maintenance by Blake Middleton

Discuss Park Closings for the season.

The majority of the parks were closed for the winter by November 1st. The dog park and the skate park remain open. Maintenance will be getting picnic tables picked up to paint.

• Discuss Maintenance Staff layoffs.

Mo was laid off on November 1st. Sterling and Scott are scheduled to be laid off on November 29th. They will all still be coming in to clean the Community Center. They will come back full time in May, 2025.

Ball Parks by Sherry Bergschneider

• Update report on LBI.

Our agreement with Litchfield Baseball was that they could use the field through July 31st. They used it through October 31st. They would like to extend the time on their next agreement until October 31st. Litchfield Baseball was only billed through July 31 so another bill needs to be sent out for the use of the field for the remainder of the time they used the field.

Community Center by Katie Cross

• No Report.

Recreation/Reinvesting by Kaitlyn Fenton

• Report on Trunk or Treat.

Trunk or Treat was a huge success this year. We had 19 trunks and around 900 children and adults in attendance. We bought 300 hot dogs this year and ran out.

• Report on LCP Street Fair Participation.

The Park District hosted a ping pong game at the street fair this year. Commissioners Kaitlyn Fenton and Brian Kulick, as well as Director Steve Bryant worked the game and gave out prizes of candy and six swim passes.

Discuss plans for Visit with Santa.

Santa and Professor Longhair have been booked to attend. McDonalds will provide crafts. There will also be some vendors in attendance.

Update on Park District's Participation in TLC.

Kaitlyn said they were mostly working with the youth. The kickball tournament went well. There is also a mentorship program with the school.

• Discuss Pickleball Tournament.

Kaitlyn is planning a pickleball tournament to be held at the Community Center on January 19th as a Round Robin.

Financial by Brian Kulick

Discuss and take action on 2024 Tax Levy.

It's time to vote on the tax levee for this year. Do we have motion to approve? A motion was made by Blake Middleton and seconded by Brian Kulick. President Jeff Heyen took a roll call vote and recorded their answers. It was unanimous for Yea.

Pool by Christopher Bates

Final Report on this year's pool season.

We have most of the bills for the pool. The pump is currently being repaired. We operated at a loss this year due to unexpected repair bills. Minimum Wage is going up to \$15.00 next year and needs to be reflected in next year's pool budget.

Old Business:

• Discuss Participation in IPRA.

Let Director Bryant know if you are interested in going to this conference. Registration and Reservations will have to be made by mid-December.

New Business:

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Executive Session:

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Adjournment:

The meeting was adjourned at 7:30.

Commissioners' \$150 allotment for fiscal year:

2023-2024	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	FY
Jeff Heyen													

Brian Kulick							
Sherry							
Sherry Bergschneider							
Kaitlin Fenton							
Katie Cross							
Chris Bates							
Blake Middleton							