# LITCHFIELD PARK DISTRICT Meeting Minutes Regular monthly Meeting on December 6th, 2023

7:00 PM REGULARLY SCHEDULED MONTHLY MEETING OF THE BOARD OF COMMISSIONERS for the Litchfield Park District, 1100 South State St. in Litchfield, IL, called to order by President Jeff Heyen.

**Roll Call:** Jeff Heyen\_x\_Katie Cross\_x\_Brian Kulick\_x\_Sherry Bergschneider\_A\_Kaitlin Fenton\_x\_Christopher Bates\_x\_Blake Middleton\_A\_

A motion to accept the minutes from the November 1st 2023 meeting. The motion to accept the minutes was made by Christopher Bates and seconded by Brian Kulick.

# A motion to accept all financial reports for November 1st 2023.

Monthly Balances Cash Receipts Deposit Detail Cash Disbursements/Bills Monthly & YTD Profit & Loss Profit Loss Between Fiscal Years The motion to accept all financial reports was made by Brian Kulick and seconded by Kaitlyn Fenton.

# **Committee Reports**

# Park Maintenance by Blake Middleton

• Updates on park closings/staff layoffs.

The maintenance staff is off as of December  $1^{st}$ , 2023. They will be called back around March  $1^{st}$ , 2024. In the mean time they will work as needed at the Community Center.

#### Ball Parks by Sherry Bergschneider

• No Report.

# **Community Center** by Katie Cross

• Community center repairs.

The partition in the main hall needs some work. It will cost approximately \$1,500.00. Parts have been ordered. We have not received the generator for the Community Center yet. Their turn around time is 40 weeks. It was ordered in June of 2023, so it should be in around April 2024.

# Recreation/Reinvesting by Kaitlyn Fenton

• Discuss upcoming Visit with Santa.

Dwayne Gerl will be our Santa Clause at the Visit with Santa being held on December 16<sup>th</sup>. Professor Longhair will be in attendance as well as Litchfield royalty. Evergreen Place is donating cookies. We will also have candy canes and juice available. McDonalds will be supplying crafts for the children to do. One vendor has signed up to offer baked goods for sale.

# Financial by Brian Kulick

• No additional report.

#### Pool by Christopher Bates

• Discuss 2024 Pool season.

Letters are being sent to last year's pool employees to see if they are interested in returning this year. We will be looking for a new manager as Lilly indicated she will not be returning.

### Old Business:

• Discuss IPRA Conference.

Is anyone interested in attending the IPRA conference with Director Steve Bryant on January 26<sup>th</sup> thru 29<sup>th</sup>, 2024? If so, please contact Steve.

• Report on defibrillator donation.

Last week we received the defibrillator donated by the McGraw's from the Prairie Heart Center.

# New Business:

• Discuss park closings.

There is a city ordinance that requires the parks to close on October 31, 2023. The city owns Walton Park. Permission would have to come from the city to remain open. Other reasons for remaining closed were given.

• Discuss Hosting another Casino Night.

We would like to consider hosting another Casino Night in April 2024. The last one was in 2022 and the proceeds went to the dog park. We would like the proceeds to go for the ATV we need for the Walton Park ball fields. We would need to sell 12 sponsorships for tables at a cost of \$250.00 and sell 150 tickets at \$40 each.

• Discuss previously tabled ATV purchase.

Chris Bates looked in to used ATVS for sale in the area. The best price he found was for a 2020 ATV with new tires and 586 miles at a cost of \$4,499.00.

### **Executive Session:**

#### Adjournment:

A motion was made to adjourn the meeting by Chris Bates and was seconded by Brian Kulick.

2022-2023	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	FY
Jeff Heyen													
Brian Kulick													
Sherry													
Bergschneider													
Kaitlin Fenton													
Katie Cross													
Chris Bates													
Blake Middleton													

# Commissioners' \$150 allotment for fiscal year 2023-2024: